

PLYMOUTH CITY COUNCIL

REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY A CABINET MEMBER

Delegated Authority Reference No. T24 10/11

Name of the Matter

Plymouth to host partnership bid for Local Sustainable Transport Fund (LSTF) – South West Smart Ticketing

Cabinet Member Exercising Delegated Authority

Councillor Kevin Wiggins, Cabinet Member for Transport

Decision

To approve the LSTF bid submission to support Smart Ticketing in the South West.

Reasons for Decision

To ensure that the Council can further develop the goal of working towards seamless and integrated smart ticketing across all the buses in the City and the region. Hosting the bid further strengthens the City's public sector relationship and places us in a pivotal position to aid the delivery of a unique and unprecedented project in both the region and Europe wide.

Alternative Options Considered and Rejected (if not applicable, please provide explanation)

Another local authority could have submitted the bid on behalf of the partnership, however given the tight timescales involved and the work already completed it would not be possible at this stage.

Financial Implications

At this stage there are no additional financial implications for submitting the bid for £2.98m, however there is currently an amount of c£80k within the Local Transport Plan that has been earmarked as match funding against the bid money.

However if it is accepted officers will need to review the grant terms and conditions (which are not yet available) to ensure that the Council and its partners can accept them and are able to comply.

It may require separate legal agreements to be entered into between partners in order to protect the council's position and this will be reviewed if the bid is successful.

In Consultation with:

- .. Other Cabinet Member (if applicable)
- .. Corporate Management Team Member (mandatory) Anthony Payne, Director for Development and Regeneration

and

- Democratic Support (mandatory)
- Finance (mandatory)
- Legal Services (mandatory)

(Officer's initials or N/A)
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DD RSN11433

- Human Resources N/A
- Corporate Property N/A
- IT N/A
- Strategic Procurement N/A

(N.B. Sign-off by Democratic Support, Finance and Legal is mandatory. Sign off by HR, CP, IT and SP need only be sought in those cases where there are implications for the particular service. If not appropriate, please enter 'N/A').

Is the Decision

- A key decision (in the Forward Plan)* Y/N
- Within the policy and budget framework?* Y/N
- In accordance with Equalities Assessment?# Y/N
- A case of special urgency agreed by the Chair of Overview and Scrutiny Management Board*? Y/N -

If Yes

Signature of Chair of Overview and Scrutiny Management Board

..... *David Ames*

Reason for Urgency (please indicate how delay for call-in would seriously prejudice the Council's or the public interest)

The Council only received the initial opportunity on Friday 25 March 2011 and time has been required for Officers to fully understand the parameters of the bid. In order to secure the bid within the deadline it needs to be submitted by Friday 15 April 2011.

* All key decisions must be taken by Cabinet, unless, in exceptional circumstances, they are urgent. See Forward Plan for further guidance.

For further advice, contact Assistant Director for Safer Communities, ext. 4388.

List of Background Papers (If not attached, indicate where it can be accessed. Any confidential information should be included in background papers only and not contained in the delegated decision. If background paper Part II, please indicate and complete Reasons for Part II below.)

- **Background paper Part I – Plymouth to host regional LSTF Smart Ticketing Bid.**

Cabinet Member –

I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, City Strategy and Corporate Plan (Medium Term Financial Plan).

Signature *[Handwritten Signature]* Date *16/4/11*



Part I Background Paper

Title	Plymouth to host regional Local Sustainable Transport Fund Smart ticketing bid
Date	28 March 2011
Circulation	CMT, Cabinet Members, Clive Perkin

1. Executive Summary

Plymouth City Council has been asked to be the host Authority for the regional submission of a bid through the Local Sustainable Transport Fund which will help enable smart ticketing.

2. Background

South West Smart Applications Ltd (SWSAL) is a public private, not-for-profit company, limited by guarantee, established to deliver the DfT vision for Smart and Integrated Ticketing throughout the South West. Launched in October 2010 by the Rt Hon Norman Baker MP, Parliamentary Under Secretary of State for Transport, the company is hosted by the University of Plymouth.

The owners of SWSAL are the 15 SW Unitary and County Highway Authorities in the South West, and the 15 major bus operators in the region. SWSAL's other key stakeholders include Passenger Focus, Forum for the Future, Department for Transport Ticketing Division and the Confederation of Passenger Transport. The Company has four Local Authority and four Bus Operator Directors and an independent Chairman. A employee of Plymouth City Council is currently named as a deputy director.

SWSAL has been highly successful in supporting its Local Authority and Bus Operator members through being awarded over £2m in grant funding; providing free consultancy support; publishing a User Guide to Smartcard migration; and in delivering core technical advice, contracts and specifications for use throughout the region. More details about SWSAL can be found at: www.SWSAL.co.uk. Having met with the Minister, SWSAL has been in discussions with the Department for Transport to use its £2m award to date as the basis for a bid to roll out full Smartcard ticketing on every bus in the SW region. To do this, it is proposed to match fund existing committed regional funds, with a bid to the Department for Transport's Local Sustainable Transport Fund (LSTF) on behalf of all South West Local Authorities.

3. **Local Sustainable Transport Fund (LSTF) Bid**

The SWSAL Board on 23 March formally approved the submission of a bid to the LSTF on 18 April. The bid will meet both the 'essential criteria' in supporting the local economy, reducing congestion, improving reliability, as well as reducing carbon emissions. It will also satisfy the 'desirable criteria' by improvements to air-quality, accessibility, and wider environmental benefits. In summary, the bid will deliver:

- ITSO, interoperable technical ticketing specification, smartcard ticketing on all registered local bus services in SW England;
- Europe's 1st regional open access pay-per-use ITSO Head Office Processing System (HOPS) and Card Management System;
- England's 1st regional E-money transport ticketing platform;
- ITSO migration support for Community Transport and Community Rail Partnerships.

4. **Hosting the LSTF Bid**

Plymouth City Council are pleased to have been invited by SWSAL to host the £3m LSTF submission, which follows in the tradition of previous partnership working by PCC with both the University, and the Regions Highway Authorities, such as the 1999 successful bid by PCC for funding Traveline in the SW. The Department for Transport has confirmed in writing that it is keen to receive regional submissions and that where an authority hosts a regional bid on behalf of others, then in no way does this have any impact on the assessment of its own individual LSTF bid.

In respect of the Smartcard LSTF bid submission SWSAL will:

- Prepare the bid application for PCC & obtain all letters of support before submission;
- Manage all aspects of project delivery and delivery finance, overseen by the SWSAL Board;
- Provide Plymouth City Council with up to £10k to cover any admin costs associated with the bid

Plymouth City Council will:

- Submit the completed application to the DfT on behalf of the region by 18 April;
- Receive awarded funds from the DfT and transfer to the University for delivery;
- Submit the claim forms and progress reports to DfT as required by the LSTF process (completed for PCC by SWSAL).

5. **Recommendation**

To approve the LSTF bid submission to support Smart Ticketing in the South West.